**JOB PROFILE TEMPLATE**

Based on the Emancipet Job Profile for a Recovery Technician in a high volume spay/neuter clinic

*Use this template for each open position in your organization so you can document the qualities, skills, and values you need to find in a candidate.*

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| **Job Title:** Recovery Technician |
| **Job Relationships:** Works with a daily team that includes an Assistant Surgery Technician, Surgery Technician, Veterinarian, Receptionist, and Kennel Technician | **Reporting Relationships:** The Recovery Technician reports to the Clinic Operations Director, and does not manage any staff. |
| **Organizational Core Values** | **Personal Qualities for Recovery Techs** | **Essential Skills for Recovery Techs** |
| * Compassionate Service
* Teaching & Learning
* Excellence
* Optimism
 | * Compassionate
* Self-Motivated
* Positive
* Emotionally Mature
* Professional
* Team Players
 | **Veterinary Skills:*** Correctly assess patient vital signs
* Administer subcutaneous & intramuscular injections & microchips
* Perform venipuncture with minimal patient discomfort

**Client Care Skills:*** Clearly & accurately communicate all available services to clients during check-in
* Clearly & accurately communicate post-operative instructions to clients

**Administrative Skills:*** Accurately complete medical paperwork and prescription labels
* Accurately enter client data, rabies vaccines, microchips, and ID tag codes into medical records software
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| **Organizational Skills/Affinities** |
| * Love of Learning
* Communication Ability
* High Empathy
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